



OFFICE OF THE PRINCIPAL,
GOVERNMENT POLYTECHNIC, KENDRAPARA.
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E-mail- principalgpk1@gmail.com, Website-www.gpkendrapara.org

No. 675 Dt- 14.11.19

In pursuance to letter no 1-101/DGP/AICTE/Ombudsman/2012/4653 dated 9.8.2012 & India Notification Dt.25.12.2012 of the AICTE, New Delhi, A Grievance Redressal Committee is hereby constituted by taking the following members.

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| 01. Principal, Govt. Polytechnic, Kendrapara | - | Chairman |
| 02. Sri B.B Naik, Sr. Lect.(ETC) | - | Member |
| 03. Sri Jogeswar Naik, Lect.(ETC) | - | Member |
| 04. Smt. Abhijita Routray, Lect.(Comp.Appl.) | - | Member |

Grievances may include the following complaints of the aggrieved students namely-

- i. Making admission contrary of the merit determined in accordance with the declared admission policy of the Institute;
- ii. Irregularity in the admission process adopted by the Institute;
- iii. Refusing admission in accordance with the declared admission policy of the Institute;
- iv. Withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue;
- v. Demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such Institution;
- vi. Breach of the policy for reservation in admission as may be applicable;
- vii. Complaints of alleged discrimination by students from Scheduled Caste, Scheduled Tribes, OBC, Women, minority or disabled categories;
- viii. Non-payment or delay in payment of scholarships to any students that such Institution is committed, under the conditions imposed by AICTE or by any other authority;
- ix. Delay in conduct of examinations or declaration of results beyond that specified in the academic colander;
- x. On provision of student amenities as may have been promised or required to be provided by the Institution;
- xi. Denial of quality education as promised at the time of admission or required to be provided;
- xii. Non transparent or unfair evaluation practices;
- xiii. Harassment and victimization of students including sexual harassment;
- xiv. Refund of fees on withdrawal of admissions as per AICTE instructions from time to time;

C. Pradhan
Principal I/C
Govt. Polytechnic.
Kendrapara

Memo No. 676 Dt. 14.11.19
Copy to Person concerned for information and necessary action.

C. Pradhan
Principal I/C
Govt. Polytechnic.
Kendrapara